



APPROVAL PROCESS 2020-21

Application Deficiency Report

DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutions only)

Regional Office	Northern	Overall Deficiency of Institution:	No
Application ID	1-7014196929	Permanent ID	1-34716474
Name of the Institution	Shree Jee Baba Institute Of Professional Studies	Address	Nh-2,Nari Semari ,Chhata, Mathura
City/Village	Mathura	District	Mathura
State	Uttar Pradesh	PIN	281001

Director/Principal Details

Designation	Name	Appointment Type	Qualification	PhD	Qualified as per AICTE Norms (YES/NO)
Director/Principal	Dr. Uma Shanker Sharan Shrivastav	Regular	B.SC., M.B.A., MA Economics	Yes	Yes

Other Details

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	List of Faculty Member and Data Uploaded on the Institution Web Portal	Yes	No
2.	Are all Approved Teaching Faculty Member being Paid as per Present Pay Scale/Commission?	Yes	No
3.	Whether Institution is Operating from Permanent Site?		
4.	Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded in Institution's Website?	Yes	No
5.	Courses/Approved Intake Displayed at the Entrance of the Institution?	Yes	No

Anti-Ragging Related Deficiency Status

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	Constitution of Anti-Ragging Committee	Yes	No
2.	Constitution of Anti-Ragging Squad	Yes	No
3.	Undertaking Obtained from all Students	Yes	No
4.	Appointment of Counselors	Yes	No
5.	Undertaking Obtained from Parents of all the Students	Yes	No
6.	Undertaking Obtained from Students Staying in Hostel	Yes	No
7.	Undertaking Obtained from Parents of Students Staying in Hostel	Yes	No

Ombudsman Related Deficiency Status

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	Grievance Committee	Yes	No

Institution Level Faculty Member

Sr. No.	Particulars	Actual No.	Required No. as per CI	Deficiency
1.	Total Faculty(UG+PG+Diploma)	9	6	No

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

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Application Status: **Not Submitted**
 Application Sub-Status:

Report Generated on :-10/02/2020

Administrative Area				
Sr. No.	Particulars	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
1.	Board Room	20	20	No
2.	Department Offices/Cabin for Head of Dept	34	20	No
3.	Central Store	40	30	No
4.	Exam Control Office	81	30	No
5.	Housekeeping	20	10	No
6.	Maintenance	20	10	No
7.	Office All Inclusive	152	150	No
8.	Placement Office	50	30	No
9.	Principal Directors Office	38	30	No
10.	Security	20	10	No
TOTAL		475.00	340.00	

Amenities Area				
Sr. No.	Particulars	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
1.	Boys Common Room	81	75	No
2.	Cafeteria	150	150	No
3.	First aid cum Sick Room	20	10	No
4.	Girls Common Room	81	75	No
5.	Stationery Store	12	10	No
TOTAL		344.00	320.00	

Computational Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Internet Bandwidth	34	32	No
2.	Printers	3	1	No
3.	A1 size Color Printers	1	0	No
4.	Number of PCs in Language lab	30	20	No
5.	Legal Application S/W	10	10	No
6.	Legal System S/W	1	1	No
7.	PCs to Student ratio	21	18	No

Library Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Volumes	7950	6000	No
2.	Titles	1060	650	No
3.	Journals	58	12	No
4.	Library Management Software	1	1	No
5.	Reading Room Seating Capacity	40	27	No
6.	MultiMediaPC	10	10	No
				2

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Instructional Area-Common Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Computer Center	155	150	No
2.	Library & Reading Room	180	100	No
3.	Language Laboratory	68	66	No
TOTAL		403.00	316.00	

Land Area Details				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Total Area of Land	5	1	No
2.	Maximum number of Pieces	1	1	No

Existing Programme / MANAGEMENT					
Sr. No.	Particulars	Level	Actual Room Area (Sqm)	Expected Room Area (Sqm)	Deficiency
1.	Classroom	PG	324	132	No
2.	Tutorial Room	PG	82	33	No
3.	Seminar Hall	UG/PG	135	132	No
TOTAL			541.00	297.00	

Other Facilities				
Sr. No.	Particulars	Availability	Deficiency	
1.	All Weather Approach(Motorised Road)	Yes	No	
2.	Safety Provisions	Yes	No	
3.	Sewage Disposal System	Yes	No	
4.	Telephone	Yes	No	
5.	Vehicle Parking	Yes	No	
6.	First Aid	Yes	No	
7.	Appointment: Student Counselor	Yes	No	
8.	Establishment: Anti-Ragging Committee	Yes	No	
9.	Establishment: Committee for SC/ST	Yes	No	
10.	Establishment: Internal Complaint Committee(ICC)	Yes	No	
11.	Estb: Grievance Redressal Committee/OMBUDSMAN	Yes	No	
12.	Barrier free Environment	Yes	No	
13.	AICTE Approval Letters- EoA/LoA	Yes	No	
14.	Institution-Industry Cell	Yes	No	
15.	Digital Payment-Financial Transactions	Yes	No	
16.	Food Safety and Standards	Yes	No	
17.	Insurance for Students	Yes	No	
18.	Applied membership-National Digital Library	Yes	No	
19.	Online Grievance Rederssal Mechanism	Yes	No	
20.	Internal Quality Assurance Cell	Yes	No	
21.	Fire and Safety Certificate	Yes	No	

Date of Signature(dd/mm/yyyy)

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22.	Atleast 5 MoUs with industries	Yes	No
23.	Display of info submitted to AICTE on website	Yes	No
24.	General Insurance	Yes	No
25.	Backup Electric Supply	Yes	No
26.	Group accident policy for employees	Yes	No
27.	Rain Water Harvesting	Yes	No
28.	Implementation of student Induction Programme	Yes	No
29.	Waste Management and a sustainable Green Campus	Yes	No
30.	Institution Web Site	Yes	No
31.	Medical & Counseling	Yes	No
32.	Notice Boards	Yes	No
33.	Potable Water Supply	Yes	No

Provisional

Date of Signature(dd/mm/yyyy)

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DECLARATION BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTION DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2020-21.
- b) I am fully aware of the data uploaded by me in respect of my institution on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EoA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institution into Co-ed institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2020-21.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institution on the portal.
- f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2020-21), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2020-21.

Signature of Director/Registrar/ Principal

Name :

Seal/Stamp of the University /Institution Department

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal